

# Tourhands

**Fully-integrated ERP platform for Inbound Travel Agency**

- Travel agency
- Tour guide
- Deferred payment and commission from shopping







**T H E  
B E S T  
Experience  
LEADER IN SMART LIFE**

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# Tourhands

Fully-integrated ERP platform for Inbound Travel Agency

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Travel agency  
management

02  
Tour guide management

03  
Deferred payment  
and commission  
from shopping

1. 2. 3  
Consolidated  
management  
system



Easy Access

## with Smart Phone

Dealing with main tasks of Travel Agency  
Tour Guide, Deferred Payment

One-click Management System for Tour Programs, Arrangement, Payment System, and Accounting.

For inbound travel agencies, Tourhands program provides the optimal solution to set up an operating system to manage tour programs, arrangement, tour guides, suppliers, payment, accounts and statistics. With extensive understanding of inbound travel agency management and its suppliers including flights, hotels, and etc., we provide new business environment by computerizing and integrating the business with minimum process.

Furthermore, you can access the system online with smart phones or tablet PCs to handle tasks quickly.

Tourhands program integrates work processes before and after tour, including tour arrangement, payment, and accounting. Inbound travel agency and tour guide can simultaneously work on the process of deferred payment and commission from shopping on the system.

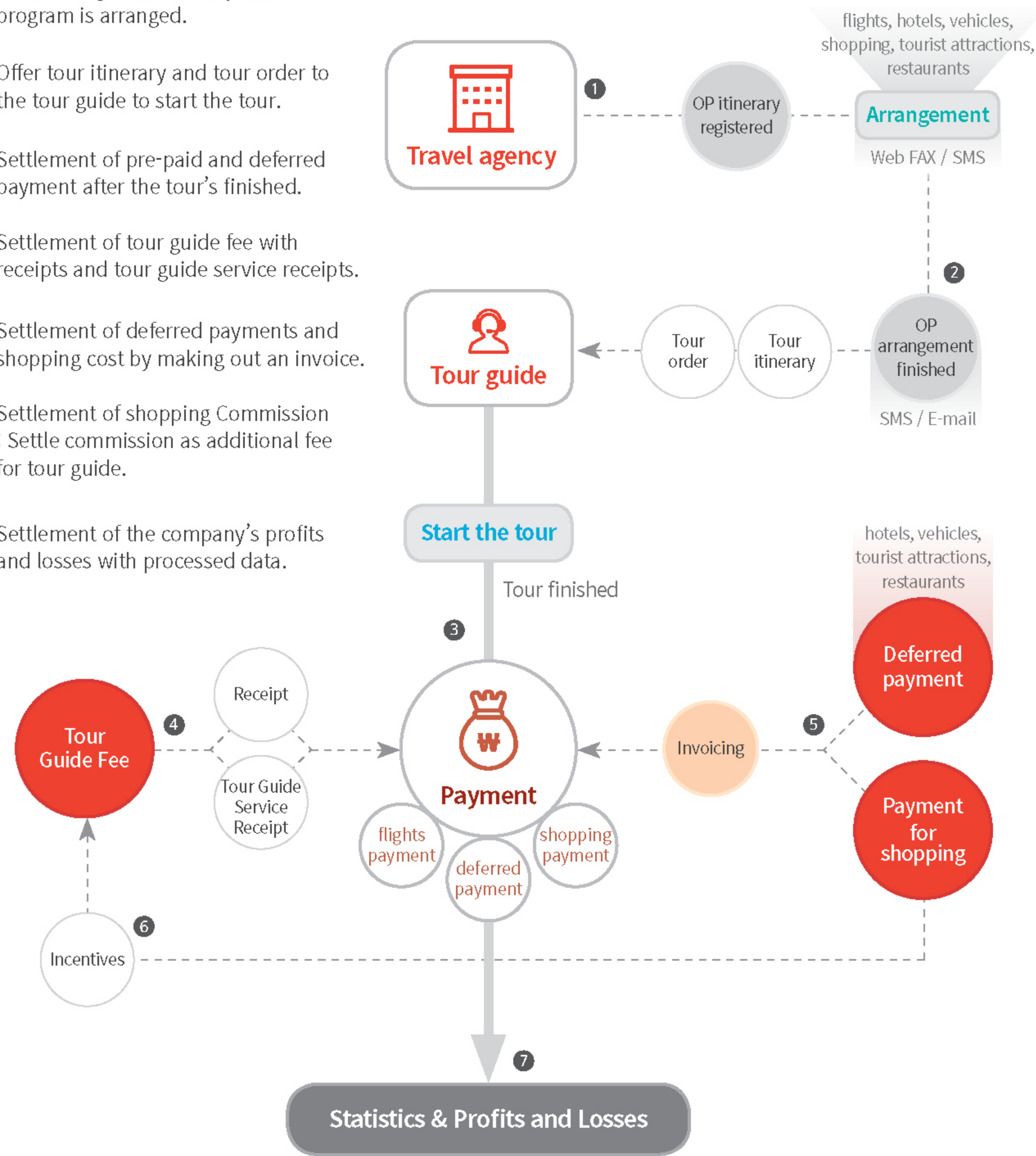


# 01

## Process

### Service Design

- 1 After OP registers itinerary, tour program is arranged.
- 2 Offer tour itinerary and tour order to the tour guide to start the tour.
- 3 Settlement of pre-paid and deferred payment after the tour's finished.
- 4 Settlement of tour guide fee with receipts and tour guide service receipts.
- 5 Settlement of deferred payments and shopping cost by making out an invoice.
- 6 Settlement of shopping Commission : Settle commission as additional fee for tour guide.
- 7 Settlement of the company's profits and losses with processed data.



Tourhands offers !

Tour guide

Travel Agency

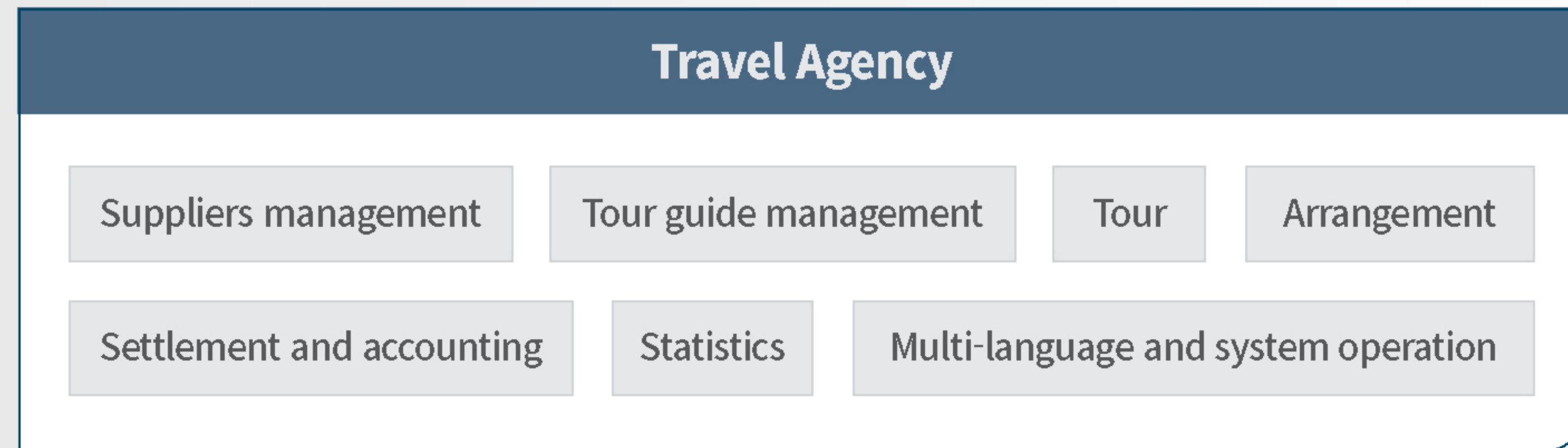
Deferred Payment and Shopping Commission

One Stop Management System that shares and connects management tasks of travel agency, tour guide, deferred payment and shopping commission.



## System Menu Design

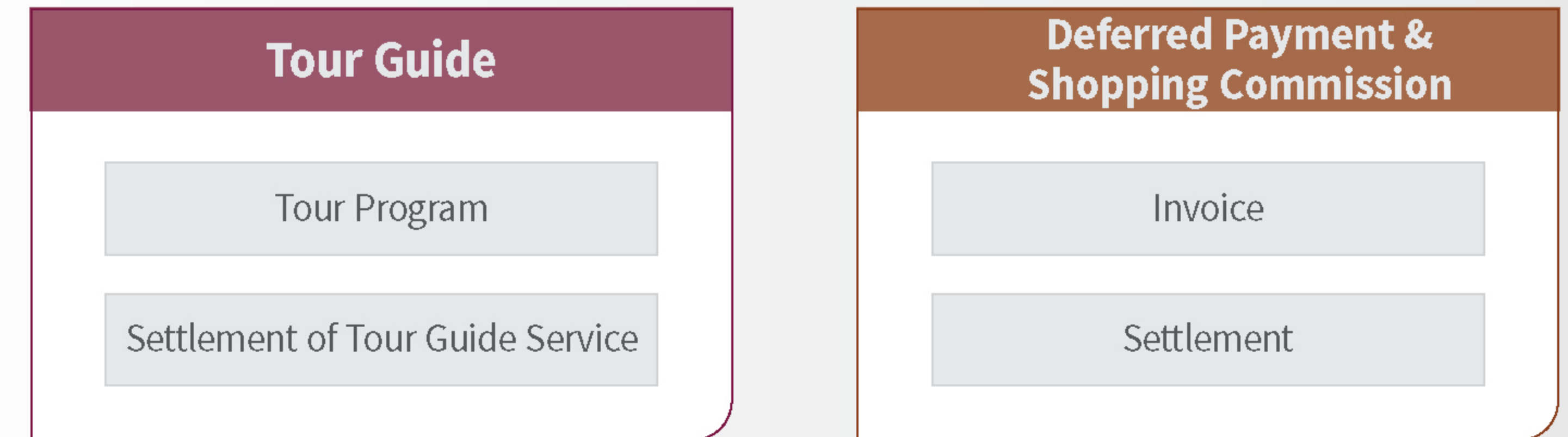
● Main menu



▣ Travel Agency

Suppliers management	Register detailed information of classified suppliers and person in charge and create user accounts on the system for suppliers.
Tour guide management	Register and manage tour guide information. Create user accounts for tour guides.
Tour	Register tour program, tourists, flights, and other arrangement information and print tour itinerary and tour order and send them through SMS or E-mail.
Arrangement	Register flights, hotels, vehicles and print out arrangement documents.
Settlement and accounting	Manage settlement of flights, commission from shopping and deferred payment as well as advance deposit, purchase and sale statement, and employee salaries.
Statistics	Provide profit and loss statement.
Multi-language and system operation	Support with Multi-language translation and user administration.

## System Menu Design



▣ Tour Guide

Tour Program	Check the tour schedule with tour itineraries and tour orders.
Settlement of Tour Guide Service	Register service receipts and shopping receipts to manage settlement of tour guide fee.

▣ Deferred Payment & Shopping Commission

Invoice	Register invoice details.
Settlement	Manage deferred payment (for hotels, vehicles, tourist attractions, restaurants) and shopping commission.

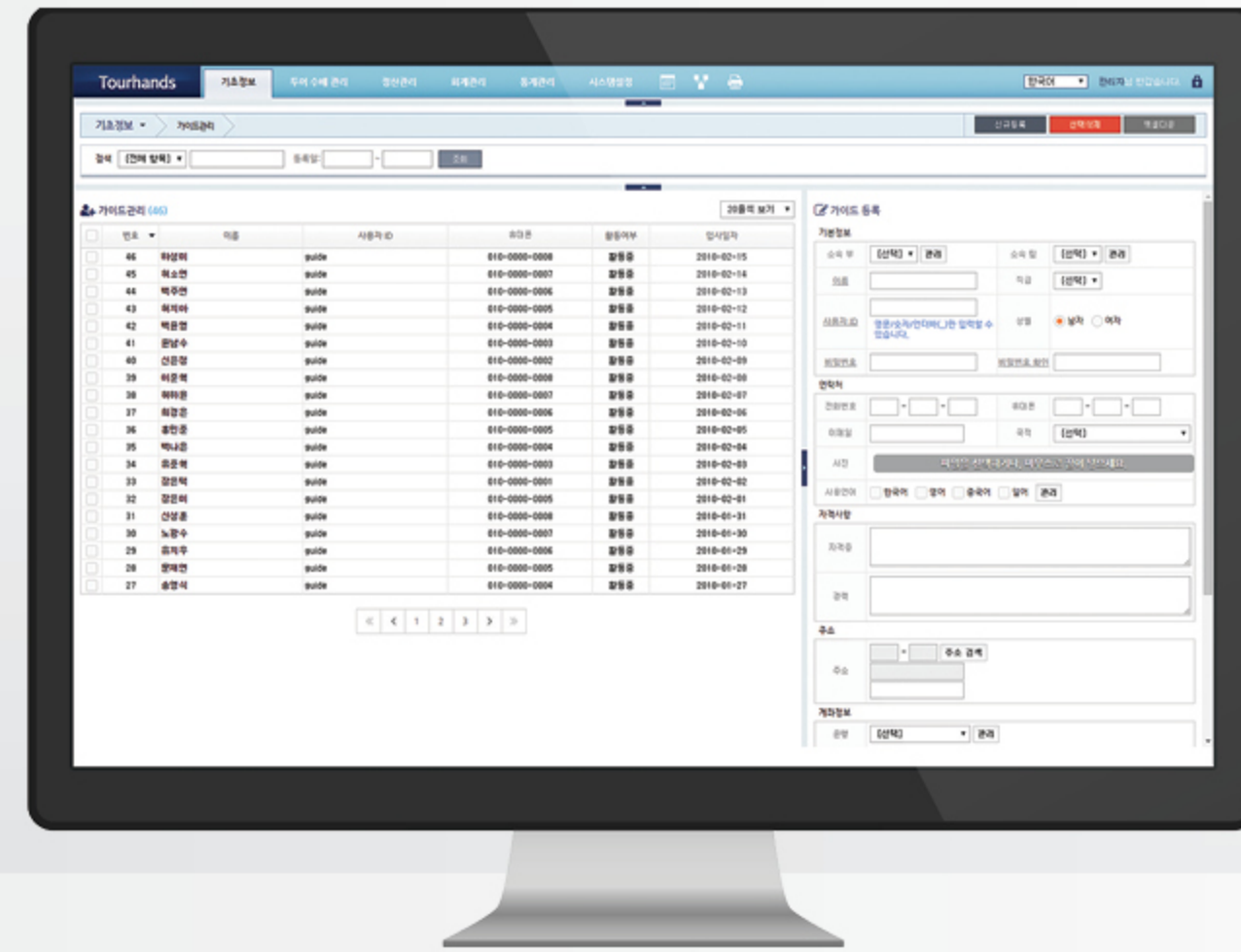


# 03

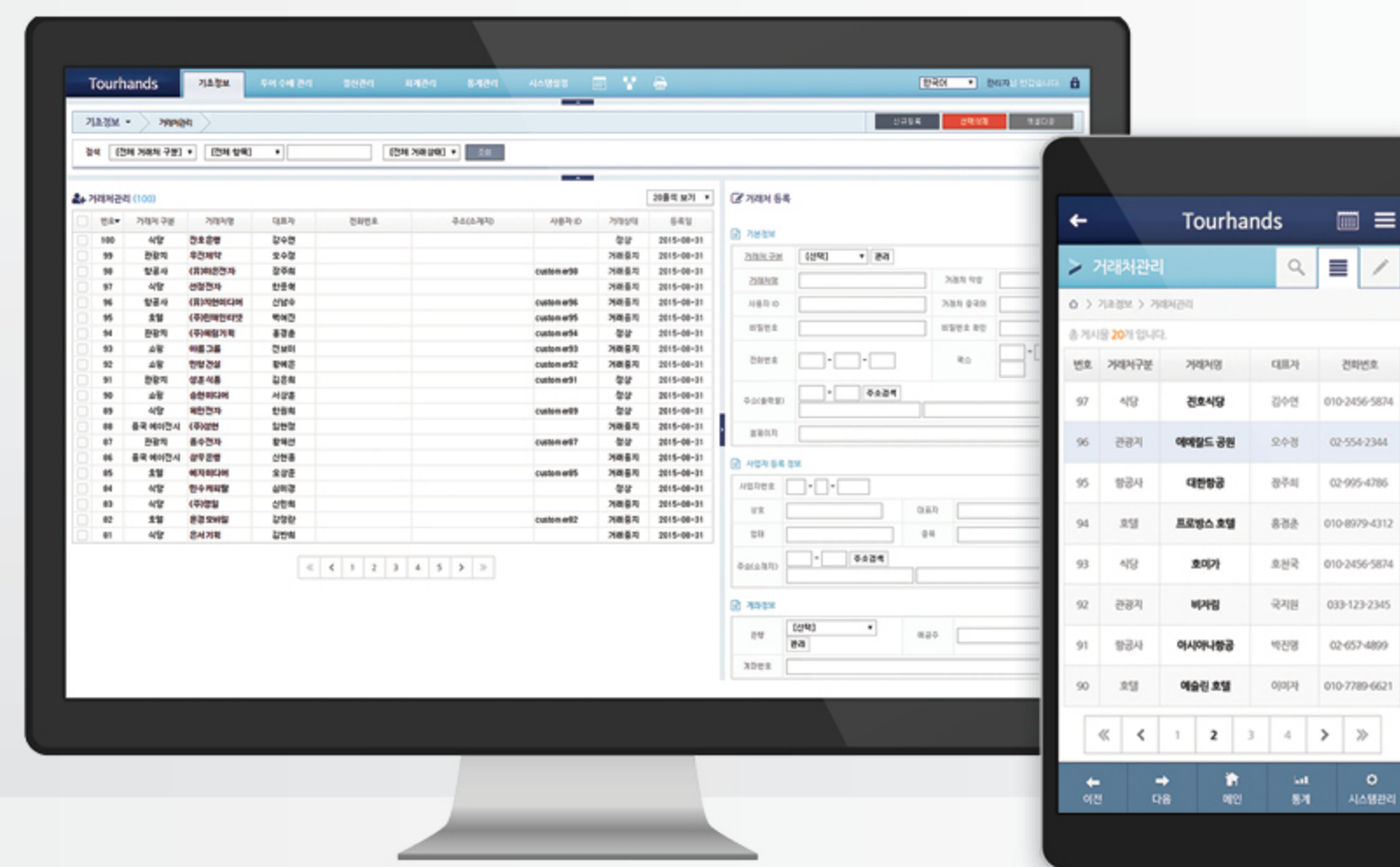
## Display Design

### Basic Management

Tour Guides management



Suppliers management



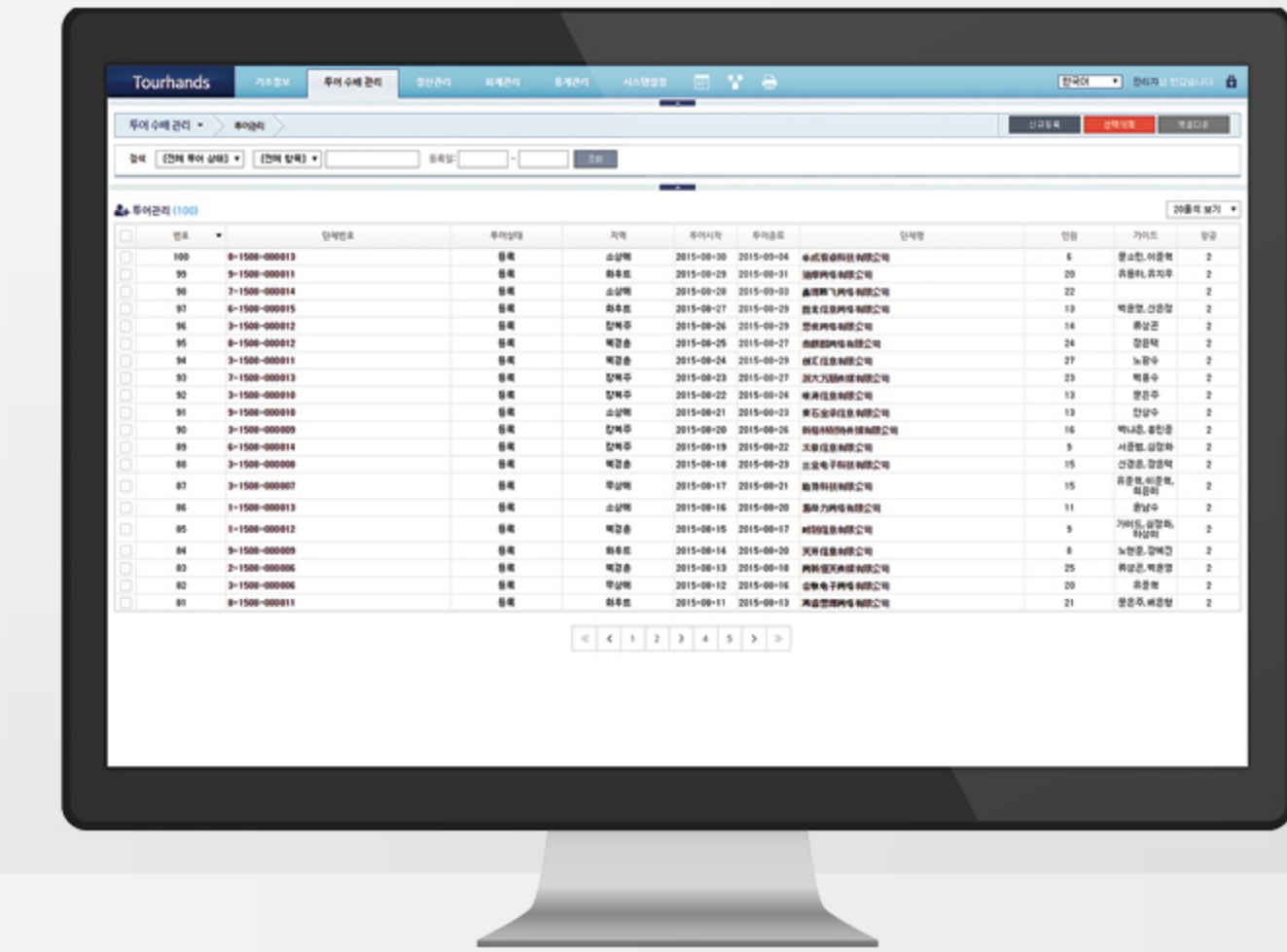
- The agency's basic information registered on the system becomes basic data for tour itinerary and overall work process.
- After tour guide's information is registered, user ID and password can be created for him/her and the guide's basic information and certification will be managed.
- Categorized suppliers (flights, hotels, vehicles, shopping, and etc.) increase your productivity.

# 03

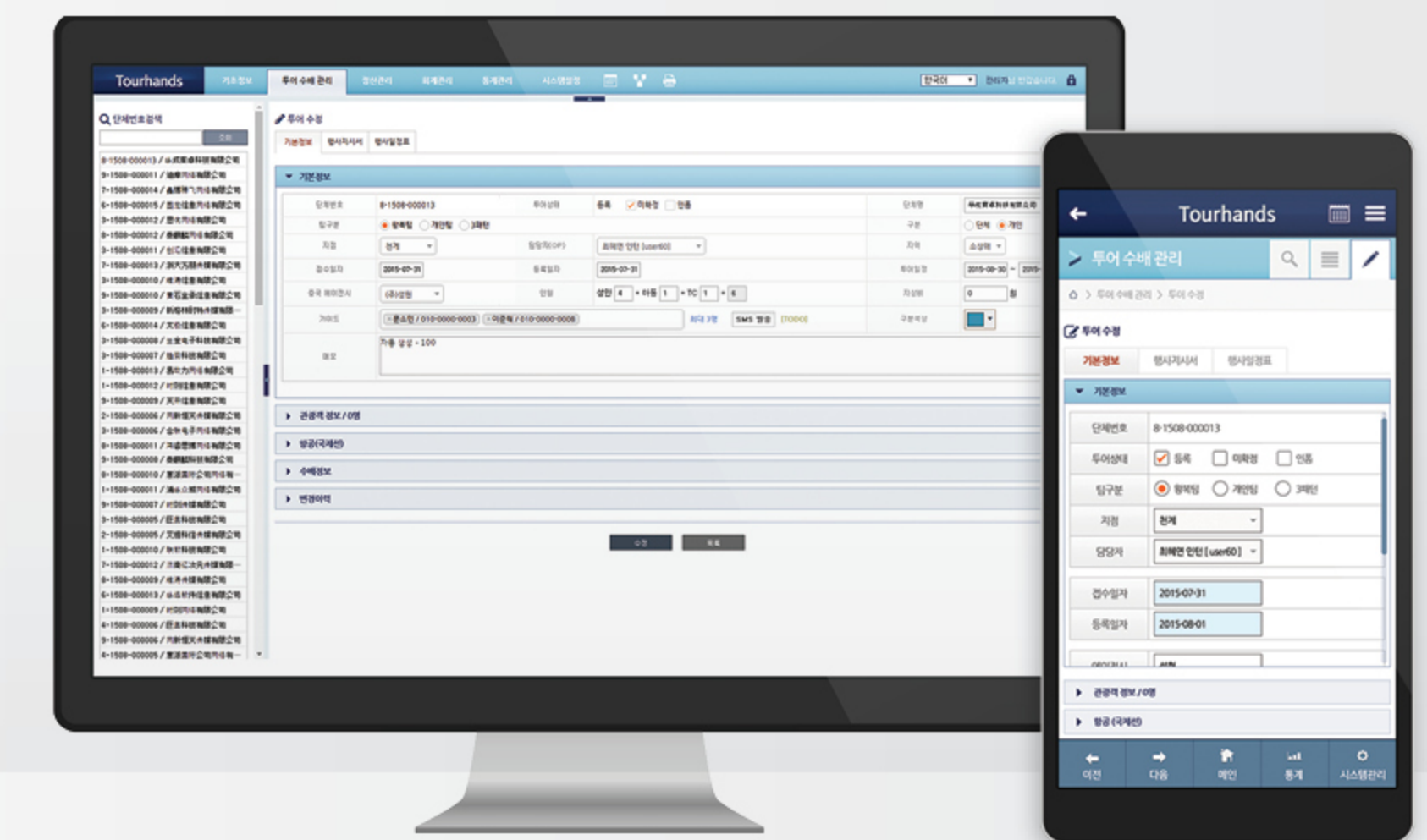
## Display Design

### Tour & Arrangement

Tour/Arrangement list



Tour/Arrangement Registration



- Manage different types of tours (group, cruise, FIT, and etc.) and require arrangement for flights, hotels, vehicles, and etc.
- Print tour itinerary and tour order; and send them through SMS and E-mails.

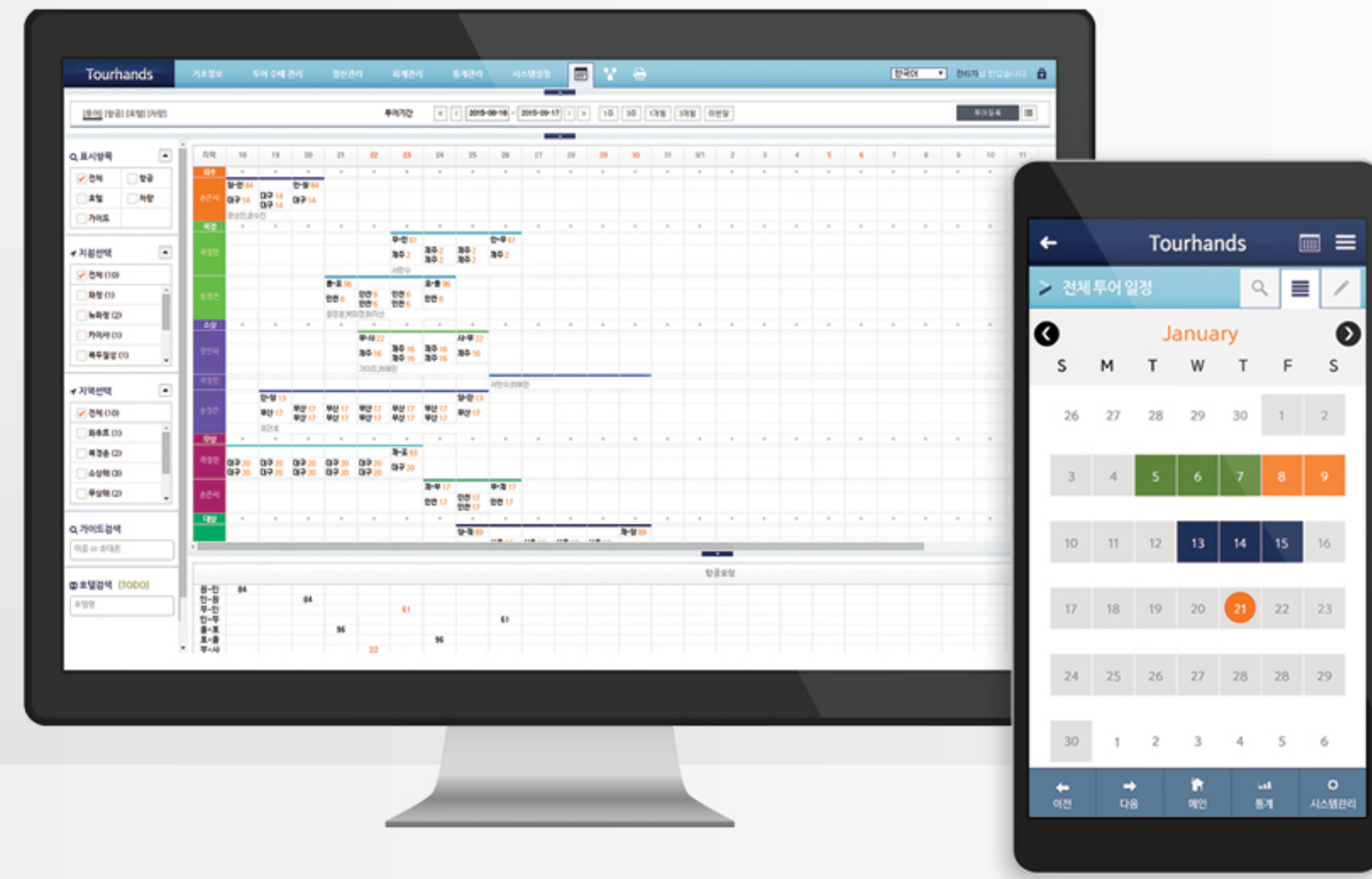


# 03

## Display Design

### • Tour Schedule and Arrangement Status

Full Calendar Week Mode



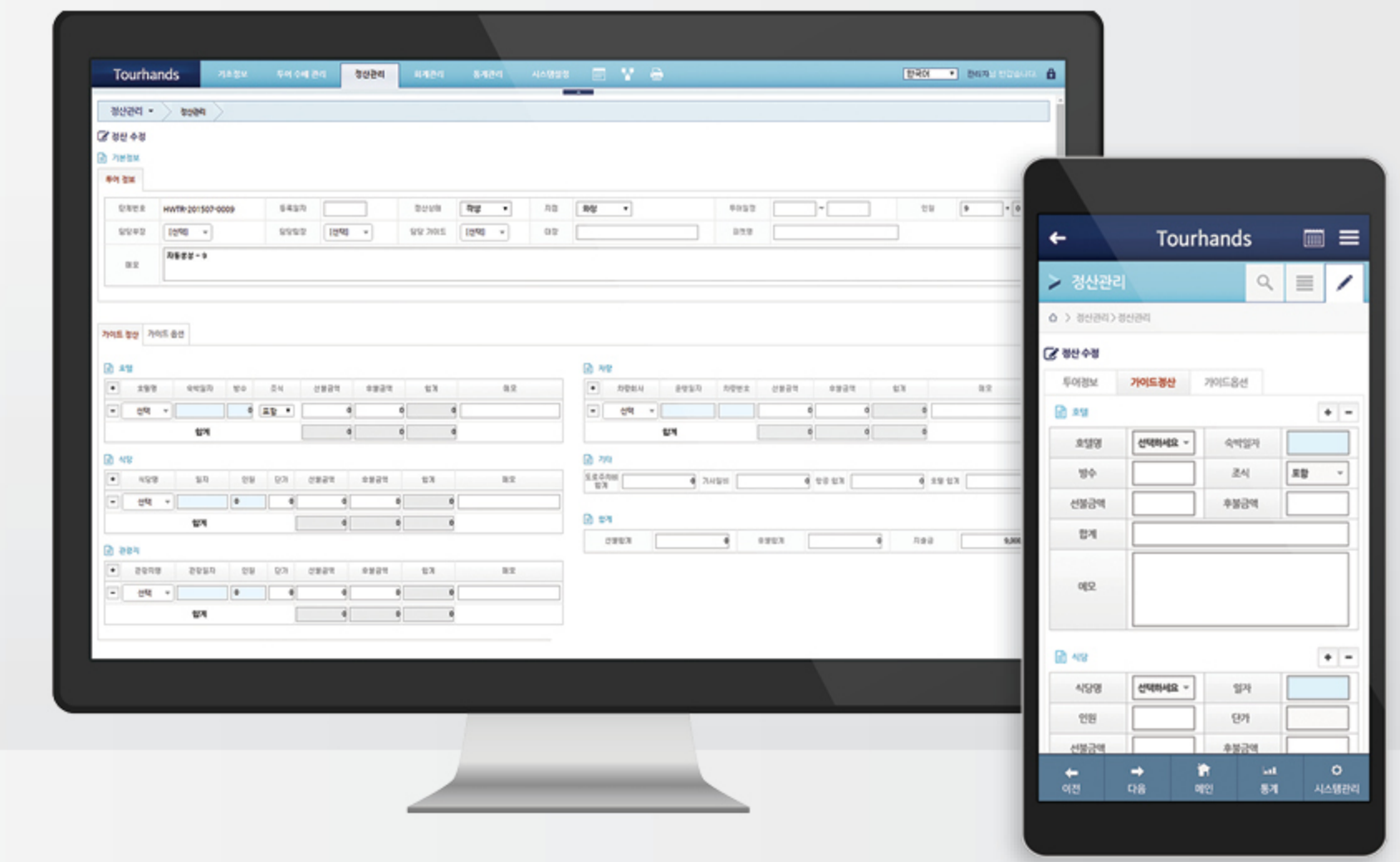
- Calendar mode makes it easy to check tour schedule at a glance.
- Searching tour schedule is fast and easy with different types of search options such as periods, locations, suppliers, and guides.
- The sum total of each category is recognized at a glance.

# 03

## Display Design

### • Settlement

Settlement



### • Statistics

Data (Statistics, Analysis)



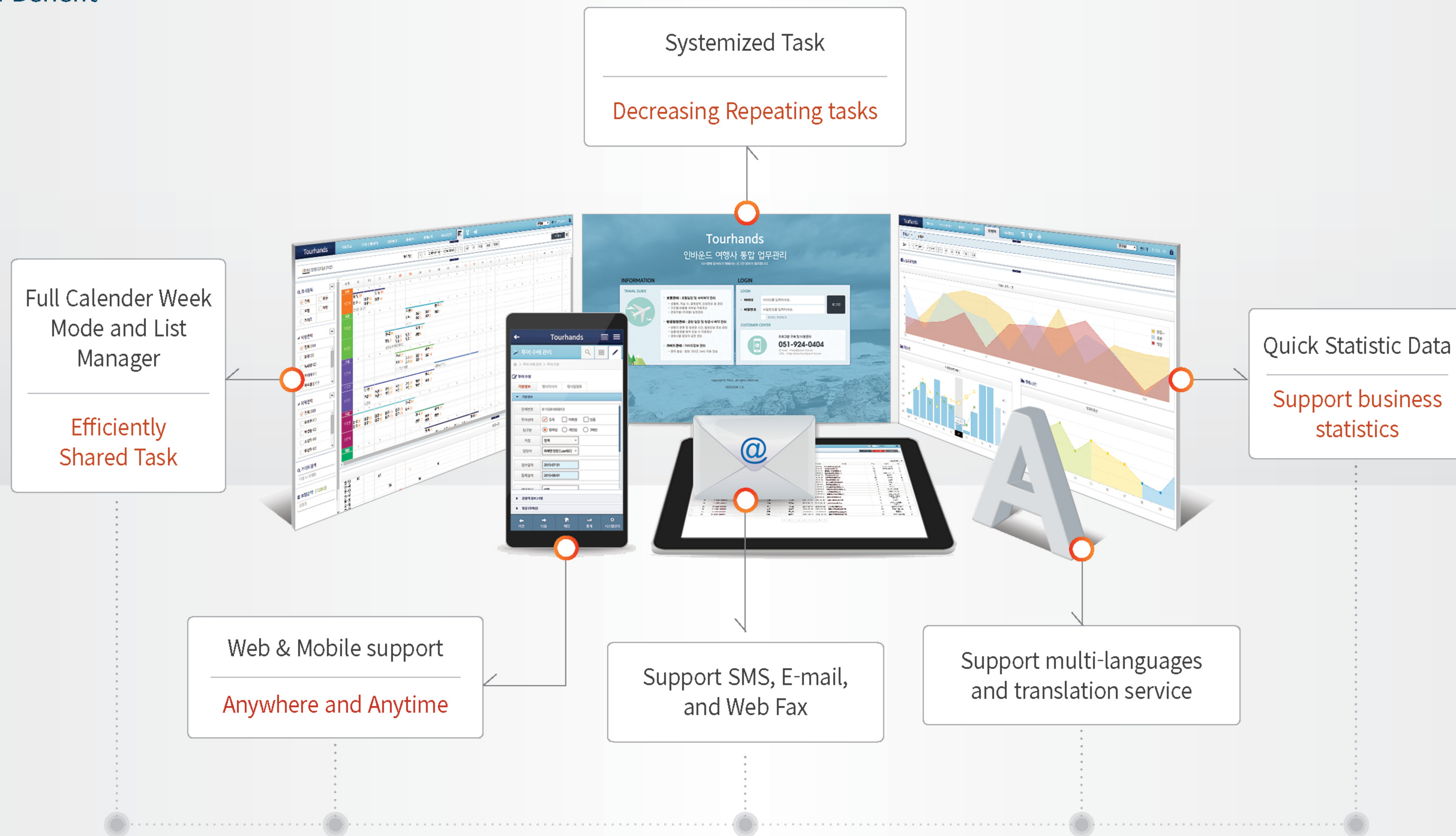
- Easy Management of pre-paid & deferred payment and payment for tour guides.
- Additional settlement of shopping. (commission)
- You can easily identify the business' current status by checking your periodical accounts.



# 04

## Strength and Benefit

- Strength and Benefit



Task of Inbound Travel Agency + Payment for Tour Guide + Deferred Payment and Shopping Commission

**These separately managed tasks are now integrated into the one standardized system for your efficiency!**





**Tourhands** · ERP for Inbound Travel Agency

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